

**BHOUSING AUTHORITY OF THE TOWN OF BOONTON
MONTHLY MEETING**

**Administration Building
Regular Board Meeting
MINUTES**

Wednesday, September 25, 2019

7:00 PM

OPEN PUBLIC MEETINGS ACT

ADEQUATE NOTICE of this meeting, pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 18, 2019** and in the **Citizen of Morris County Newspaper on January 16, 2019** for the new calendar year of **2019**.

CALL MEETING TO ORDER

The meeting will called to order by Vice-Chairperson Moyoli,be called t at 7:06 pm at the Boonton Housing Administration Building, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

Ginny Dolce, Chairperson	ABSENT
Leonardo Moyoli, Jr., Vice-Chairperson	PRESENT
Amjad Rashid., Commissioner	PRESENT
Lynn D. Schinman, Commissioner	PRESENT
Mildred Ariemma, Commissioner	PRESENT
James Plaisted, Commissioner	PRESENT Arrived @ 7:08pm
OPEN, Commissioner	

Others Present

Sherry L. Sims, Secretary

MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to **APPROVE** the minutes for the months of June 26, and July 24, 2019

Motion: Commissioner Ariemma

Second: Commissioner Schinman

Rollcall: All Commissioners present voted in the affirmative, none were opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	OPEN				
Rashid	x				Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma	x								

There was no meeting held in August 2019.

APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS

MOTION by the Board of Commissioners to approve the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) of: **July and August, 2019**

Rollcall: All Commissioners present voted in the affirmative, no one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	OPEN				
Rashid	x				Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma	x								

REPORT OF EXECUTIVE DIRECTOR/ADMINISTRATOR

The Executive Director and our Consultant, Mr. Riccio attended the Town of Boonton Mayor Alderman meeting and presented the BHA 's Streamline Conversion application on September 3, 2019. At that time, the BHA requested the support letter that is required for the application.

The BHA reached out to the Town Engineer for their review and approval of Part 58 of the Streamline Conversion application.

CORRESPONDENCE

Letter from HUD regarding the outstanding Audit Finding on tenant file management. The BHA staff has created a check list to be used in all files to address this issue. A packet of what and how the BHA will address the shredded information was sent to HUD for review and approval.

OLD BUSINESS

Awaiting Town of Boonton Engineer to sign off on Part 58 of the SVC Application

NEW BUSINESS

- Starting the close out for FYE 9/30/2019
- Closed Waiting List Oct 25, 2019
- Q/C of all HCV tenant files in process per pending 2018 Audit review
- Board Meeting date conflict/options
November 27, 2019 Day before Thanksgiving
December 25, 2019 changed to: December 11, 2019 Regular meeting
Dinner Dec 19, 2019 Location for Dinner meeting TBA
- Board meetings will be held separate from the Holiday luncheon

RESOLUTIONS

Resolution 2044 Resolution to approve the 2019-2020 NJ State Budget

Commissioner Plaisted motioned to accept Resolution 2044 as presented. Commissioner Rashid seconded the motion. All Commissioners present voted in the affirmative to accept Resolution 2044. No one present was opposed.

A roll call was taken. All Commissioners voted in the affirmative. Resolution 2044 was passed.

Resolution 2045 Resolution to open the waiting list from October 11-25, 2019

Commissioner Rashid motioned to accept Resolution 2045 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative to accept Resolution 2044. No one present was opposed.

A roll call was taken. All Commissioners voted in the affirmative. Resolution 2044 was passed.

COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

ADJOURNMENT

Motion to Adjourn by: Commissioner Moyoli

Seconded: Commissioner Plaisted

Time: 7:40PM

The Minutes of September 23, 2019 were approved at the Board meeting held on October 23, 2019.

Sherry Sims

Executive Director

9/23/2019

**RESOLUTION #2044 RESOLUTION TO ADOPT THE BOONTON HOUSING AUTHORITY
NEW JERSEY STATE BUDGET FOR FISCAL ENDING OCTOBER 1,
2019 THROUGH SEPTEMBER 30, 2020**

See attached NEW JERSEY STATE Budget 2019-2020 for REVIEW and adoption at the open public meeting on September 25, 2019.

BOONTON HOUSING AUTHORITY

COMMISSIONERS	AYE	NAY	ABSTAIN	ABSENT
Ginny Dolce, Chairperson				x
Leonardo Moyoli, Jr, V-Chairperson	x			
Amjad Rashid	x			
Vacant				
Lynn Schinman	x			
Mildred Ariemma,	x			
James Plaisted	x			

Approved: _____ DATE: September 25, 2019
Leonardo Moyoli, Jr. Vice- Chairperson

RESOLUTION #2045

RESOLUTION TO OPEN THE PUBLIC HOUSING AND HOUSINGCHOICE VOUCHER WAITING LIST EFFECTIVE October8-22, 2019 AND CLOSE ON October 22, 2019 VIA THE BOONTON HOUSING AUTHORITY WEBSITE ONLY.



WHEREAS, the Board of Commissioners of the Housing Authority of the Town of Boonton authorize and approve the opening of the waiting list; and

WHEREAS, the public notice, as follows, will be run in the newspaper:

The Town of Boonton Housing Authority announces the opening of its acceptance of preliminary application for the waiting list for persons who live and/or work in the State of New Jersey on October 8, 2019 starting at 8:30AM. The waiting list will close on October 22, 2019 at 5:00PM. **POST MARKED ONLY Preliminary applications for the waiting list will ONLY be available on the internet, on-line at www.boontonhousing.org. Once the pre-application is completed the pre-application must be mailed with all required attachments via U.S. postal mail. Go to the website for more detailed information. Incomplete and/or unsigned pre-applications will not be accepted or placed on the waiting list.**

Local preferences, as designated in the Boonton Housing Authority’s Administrative Plan will be verified and applied to all eligible preliminary applicants at the time the application is processed; and NOT at the time the preliminary application is placed on the waiting list.

The Housing Authority of the Town of Boonton maintains only 1 waiting list for both the Public Housing and Housing Choice Voucher Programs. When your name is reached and you are determined eligible, you will be offered whatever program assistance that is available to meet your determined eligibility needs.

Preliminary Applications for the waiting list are available and/or can be copied via the website www.boontonhousing.org. Reasonable accommodations will be available for the elderly, handicapped and/or disabled.

Eligible 2018 Income Limits *

	1 Person	2 Persons	3 Persons	4 Persons
V Low	\$33,400.00	\$38,200.00	\$42,950.00	\$47,700.00
Low (80%)	\$50,350.00	\$57,550.00	\$64,750.00	71,900.00

*more than 5 Persons will be calculated in accordance with HUD Regulations.

THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Town of Boonton hereby authorizes and approves the opening/closing period for the waiting list.

Approval: _____ Date: September 25, 2019,
Leonardo Moyoli, Vice-Chairperson

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