

HOUSING AUTHORITY OF THE TOWN OF BOONTON  
MONTHLY MEETING

Administration Building  
AGENDA

Wednesday, August 26, 2020

This meeting will take place via Zoom.us in lieu of the normal scheduled meeting location due to the statewide health concerns and meeting restrictions.

OPEN PUBLIC MEETINGS ACT

**ADEQUATE NOTICE** of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on December 18, 2019** and in the **Citizen of Morris County Newspaper on January 15, 2020** for the new calendar year of 2020

CALL MEETING TO ORDER

The meeting will be called to order at \_\_\_\_\_ at the Boonton Housing Authority’s Administration Office, 125 Chestnut Street, Boonton, NJ 07005

**ROLL CALL**

James Plaisted, Chairperson

Amjad Rashid, Vice-Chairperson

Ginny Dolce., Commissioner

Lynn D. Schinman, Commissioner

Mildred Ariemma, Commissioner

Leonardo Moyoli, Jr., Commissioner

Daniel Piccioni, Commissioner

OTHERS PRESENT

APPROVAL OF THE MINUTES

**MOTION** by the Board of Commissioners of the Housing Authority of the Town of Boonton to **TABLE** the Board Minutes for July 22, 2020

**March 25, 2020 meeting was cancelled due to the Governor’s mandate to quarantine for 2 weeks. On March 18, 2020**

**Motion:**

**Second:**

**Rollcall:**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Piccioni				
Rashid					Schinman				
Dolce					Moyoli				
Ariemma									

**APPROVAL OF THE MONTHLY VOUCHERS/BILLS**

**MOTION** by the Board of Commissioners to **APPROVE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) of **July 2020**

**Motion**

**Seconded**

**Roll Call:**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Piccioni				
Rashid					Schinman				
Dolce					Moyoli				
Ariemma									

**REPORT OF EXECUTIVE DIRECTOR/ADMINISTRATOR**

- Document Imaging training completed 8/12/2020
- Staff Evaluation scheduled for September 30, 2020
- Shortfall HCV meeting -to be scheduled with FMC-HUD
- Quotes for Office generator: Cooling/Heating center for public during crisis
- FSS application submitted 8/14
- FSS Graduation (virtual) scheduled for Sept 16, 2020 @ 3:00pm
- Emergency Eligible CARES HAP funds application – submitted 8/14
- PH Shortfall announcement of application for funds due 8/25/20
- Authorize ED to discuss Shared Service Agreement options with Newton Housing Authority/
- Update Status by Sunbelt
  - A/E quotes and contract award (written summary to Accountant and Lou)
  - Cyber quotes for Insurance requirements

- o Camera upgrade quotes for Riverview
- o Generator quotes and authorization
- NJNAHRO November Conference is cancelled for 2020
- Mask distribution (2<sup>nd</sup>) to tenants at Riverview with attached letter

**CORRESPONDENCE**

Nothing to report

**OLD BUSINESS**

- Sinkhole issue at Riverview needs follow up (Town and County resolution) – rodent infestation starting in back of building)

**NEW BUSINESS**

Nothing to report

**RESOLUTIONS -**

**Resolution # 2083      AUTHORIZE AND APPROVE ENTERING INTO CO-OP PRICING AGREEMENT WITH ESCNJ**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Piccioni				
Rashid					Schinman				
Dolce					Moyoli				
Ariemma									

**Resolution # 2084      AUTHORIZE AND APPROVE THE COMMUNICATION MEDIA AND SOCIAL MEDIA POLICY FOR EMPLOYEES**

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Piccioni				
Rashid					Schinman				
Dolce					Moyoli				
Ariemma									

**RESOLUTION #2085      AUTHORIZATION AND APPROVAL OF THE LAKE LAND BANK RESOLUTION AND APPROVED SIGNATURES FOR ALL BANK ACCOUNTS.**

**Resolution #2085      Resolution to approve Lakeland Resolution for authorized signaturors  
For the Boonton Housing Authority Accounts**

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE
Plaisted					Piccioni	
Rashid					Schinman	
Dolce					Moyoli	
Ariemma						

**Resolution #2086      Resolution to authorize and approve the Cyber program required for  
NJPHA JIF Insurance plan to decrease the BHA deductible**

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE
Plaisted					Piccioni	
Rashid					Schinman	
Dolce					Moyoli	
Ariemma						

**Resolution 2087      Resolution to authorize and approve the installation of a generator  
A the Administration Building, 125 Chestnut Street, Boonton, NJ to be used  
As a cooling and/or heating center in case of emergencies**

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE
Plaisted					Piccioni	
Rashid					Schinman	
Dolce					Moyoli	
Ariemma						

**COMMENTS FROM THE PUBLIC:**

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

**ADJOURNMENT**

Motion to Adjourn by

Seconded

Time