

**HOUSING AUTHORITY OF THE TOWN OF BOONTON
MONTHLY MEETING**

Administration Building

AGENDA

Wednesday, November 24, 2021



This meeting will take place via Zoom.us in lieu of the normal scheduled meeting location due to the statewide health concerns and meeting restrictions.

ADEQUATE NOTICE

“Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on December 16 2020** and in the **Citizen of Morris County Newspaper on January 15, 2020** for the new calendar year of **2021**

The Housing Authority of the Town of Boonton will conduct its January 23 , 2021 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2021, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

CALL MEETING TO ORDER

The meeting will be called to order at ____ at the Boonton Housing Authority’s Administration Office, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

James Plaisted, Chairperson

Amjad Rashid, Vice-Chairperson

Ginny Dolce., Commissioner

Lynn D. Schinman, Commissioner

Mildred Ariemma, Commissioner

Leonardo Moyoli, Jr., Commissioner

Daniel Piccioni, Commissioner

OTHERS PRESENT

APPROVAL OF THE MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to **APPROVE** the Minutes for April 28th, June 23rd and September 30, 2021.

The Minutes for July 2021 are tabled until transcribed and reviewed by the Board.

The meetings for August and October 2021 were cancelled.

Motion:

Second:

Rollcall:

| RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE | | | | | | | | | |
|---|-----|-----|------|------|--------------|-----|-----|------|------|
| COMMISSIONER | AYE | NAY | N.V. | A.B. | COMMISSIONER | AYE | NAY | N.V. | A.B. |
| Plaisted | | | | | Piccioni | | | | |
| Rashid | | | | | Schinman | | | | |
| Dolce | | | | | Moyoli | | | | |
| Ariemma | | | | | | | | | |

APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to **APPROVE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) **September and October 2021**

Motion

Seconded

Roll Call:

| RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE | | | | | | | | | |
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| Ariemma | | | | | | | | | |

REPORT OF EXECUTIVE DIRECTOR

RFP: Audit

Consultant

Risk Manager

Legal – AHOM, Inc

Fee Accountant – AHOM, Inc.,

COVID 19 vaccination policy

CORRESPONDENCE

None

OLD Business

- Sinkhole issue at Riverview needs follow up (Town and County resolution) – rodent infestation
- Status on the Streamline Conversion Update -Sunbelt, Inc.

NEW BUSINESS

RFQ: Q/C for year-end files before 11/29/2021

FMR 2022 – Payment Standards*

Under review by our Attorney - SVC Lease packet*

Schedule a AHOM Board meeting

Rollcall:

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REPORT OF EXECUTIVE DIRECTOR

RFP: Audit

Consultant

Risk Manager

CORRESPONDENCE

None

OLD Business

- Sinkhole issue at Riverview needs follow up (Town and County resolution) – rodent infestation
- Status on the Streamline Conversion Update -Sunbelt, Inc.

NEW BUSINESS

Review of SVC Lease packet by Attorney

Schedule AHOM Board meeting

Landscape quote to create buffer for water on Chestnut St

FSS grant application status - still pending

SEMAP 11/29 due

NJ Business Registration application and

DCA Dwelling Certification with State of NJ

*RESOLUTIONS

Resolution #2129 Resolution to approve regular meeting schedule for CY 2022

| RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE | | | | | | | | | |
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Resolution #2130 Resolution to approve JIFF Fund Commissioner for CY 2022

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Resolution #2131 Resolution to approve the Payment Standards and FMRs effective January 2022

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Resolution 2132 **Resolution to approve the DCA Annual Commissioner and Executive Director Certification for CY 2022**

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Resolution 2133 **Resolution to approve the Signators for Financial documents and banking for calendar year 2022**

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Resolution 2134 **Resolution to authorize and approve the staff to attend the three annual scheduled training dates in November and December 2022**

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Resolution 2135 **Resolution to approve the September 30, 2021, self-certification SEMAP report to HUD due November 29, 2021**

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Resolution 2136

Resolution to ratify the Consultant contract emergency award to Sunbelt Industries, Inc retro to February 2020

| RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE | | | | | | | | | |
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Resolution #2137

Resolution to approve the disposal of the obsolete appliances for fiscal year ending 9/30/2021

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Resolution #2138

Resolution to authorize and approve the renewal contract with Sunbelt Industries in the amount not to exceed \$60,000.00 for calendar year 2022

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Resolution #2139

Resolution to approve and award the Independent Auditor Contract to Novogradac, LLP in the amount of \$12,140.00

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Resolution #2140

Resolution to authorize and approve the renewal contract for the RISK Manager contract effective January 2022 in the amount not to exceed 4%

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COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

ADJOURNMENT

Motion to Adjourn by
Seconded
Time

