

HOUSING AUTHORITY OF THE TOWN OF BOONTON
MONTHLY MEETING
Administration Building
MINUTES

Wednesday, November 25, 2020



This meeting will take place via Zoom.us in lieu of the normal scheduled meeting location due to the statewide health concerns and meeting restrictions.

OPEN PUBLIC MEETINGS ACT

ADEQUATE NOTICE of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on December 18, 2019 and in the Citizen of Morris County Newspaper on January 15, 2020 for the new calendar year of 2020**

CALL MEETING TO ORDER

The meeting will be called to order at 7:04PM at the Boonton Housing Authority’s Administration Office, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

James Plaisted, Chairperson	PRESENT
Amjad Rashid, Vice-Chairperson	PRESENT
Ginny Dolce., Commissioner	PRESENT
Lynn D. Schinman, Commissioner	PRESENT
Mildred Ariemma, Commissioner	ABSENT
Leonardo Moyoli, Jr., Commissioner	PRESENT
Daniel Piccioni, Commissioner	PRESENT

OTHERS PRESENT

John Clark, Sunbelt, Inc. Consultant; Sherry Sims, Executive Director/Secretary

APPROVAL OF THE MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to **APPROVE** the Minutes for October 28, 2020 and **TABLE** the Board Minutes of September 2020

Motion: Commissioner Rashid

Second: Commissioner Plaisted

Rollcall:

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce	xx				Moyoli	x			
Ariemma				x					

APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to **APPROVE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) of **October 2020**

Motion: Commissioner Plaisted

Seconded: Commissioner Rashid

Roll Call:

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce	x				Moyoli	x			
Ariemma				x					

REPORT OF EXECUTIVE DIRECTOR

- Closing all program financials for FYE 9/30/2020
- Audit for 2019 -ongoing due December 2020
- Commissioner and Staff virtual training – ongoing
- Wait list open November 16-20, 2020 online only
- Uploading all Tenant files and waitlist to the Cloud – ongoing
- Mandatory training regarding revised Personnel Policy recommended by JIF
- Update on Consultant status – Sunbelt, Inc Report

CORRESPONDENCE

None

OLD BUSINESS

- Sinkhole issue at Riverview needs follow up (Town and County resolution) – rodent infestation starting in back of building)
- 10/1/2020 - Letter to Mayor Corcoran regarding Streamline Voluntary Conversion/PILOT Application

NEW BUSINESS

- Proposal was submitted to Newton regarding an opportunity to enter into Interagency Agreement 2021
- Coronavirus Aid Relief grant was granted for CY2020 for HCV Program \$96,000
- Issuing HCV vouchers – letters sent out to potential applicants
- Executive Order #192 by Governor Murphy regarding COVID 19 requirement for Employers
- NJNAHRAO Workshop – December 2, 2020 @ 10AM – CARES ACT Funding information/Current Status on Evictions
- RFP for Audit FYE 9/30/2020
- SEMAP report was waived 2020

RESOLUTIONS

RESOLUTION # 2099 CHANGE ORDER FOR PREMIER GROUP, INC – ADDITIONAL EXPANSION JOINTS UNDER THE ROOF AT THE RIVERVIEW APARTMENTS IN THE AMOUNT OF \$1945.00

Commissioner Dolce motioned to accept Resolution #2099 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioners present voted in the affirmative. Resolution #2099 was passed. No one present was opposed.

RESOLUTION #2100 RESOLUTION TO AMEND THE CONTRACT FOR SUNBELT, INC TO CONTINUE A FEE FOR SERVICE CONTRACT TO ASSIST THE BHA DURING THE STREAMLINE CONVERSION PROCESS

Commissioner Plaisted motioned to accept Resolution #2100 as presented. Commissioner Rashid seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce	x				Moyoli	x			
Ariemma				x					

A roll call was taken. Commissioner present voted in the affirmative. Resolution #2100 was passed. No one present was opposed.

RESOLUTION #2101 RESOLUTION TO AUTHORIZE AND APPROVE THE DCA BOARD OF COMMISSIONERS AND EXECUTIVE DIRECTOR ANNUAL CERTIFICATION

Commissioner Rashid motioned to accept Resolution #2101 as presented. Commissioner Schinman second the motion. All Commissioners present voted in the affirmative. No one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioners present voted in the affirmative. Resolution #2101 was passed. No one present was opposed.

RESOLUTION #2102 RESOLUTION TO APPROVE THE MEETING DATES FOR CALENDAR YEAR 2021

Commissioner Rashid motioned to accept Resolution #2102 as presented. Commissioner Dolce second the motion. All Commissioners present voted in the affirmative. No one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioners present voted in the affirmative. Resolution #2102 was passed. No one present was opposed.

RESOLUTION #2103 RESOLUTION TO AUTHORIZE AND APPROVE OPENING A NEW BANK ACCOUNT AND TRANSFERRING FUNDS FROM THE DEVELOPMENT ACCOUNT TO AHOM, INC IN THE AMOUNT OF \$6,428.19

Commissioner Plaisted motioned to accept Resolution \$2103 as presented. Commissioner Dolce second the motion. All Commissioners present voted in the affirmative. No one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	X				Piccioni	X			
Rashid	X				Schinman	X			
Dolce	X				Moyoli	X			
Ariemma				X					

A roll call was taken. All Commissioners present voted in the affirmative. Resolution #2103 was passed. No ne present was opposed.

COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

ADJOURNMENT

Motion to Adjourn by: Commissioner Plaisted

Seconded: Commissioner Rashid

Time: 7:53PM

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