

**HOUSING AUTHORITY OF THE TOWN OF BOONTON
MONTHLY MEETING**

Administration Building

MINUTES

Wednesday, November 24, 2021



This meeting will take place via Zoom.us in lieu of the normal scheduled meeting location due to the statewide health concerns and meeting restrictions.

ADEQUATE NOTICE

"Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority's Riverview Apartments, the Administration Building, and by publication of this Notice in in the Daily Record on December 16 2020 and in the Citizen of Morris County Newspaper on January 15, 2020 for the new calendar year of 2021

The Housing Authority of the Town of Boonton will conduct its January 23 , 2021 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2021, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

CALL MEETING TO ORDER

The meeting will be called to order at 7:01 PM at the Boonton Housing Authority's Administration Office, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

James Plaisted, Chairperson	PRESENT
Amjad Rashid, Vice-Chairperson	PRESENT
Ginny Dolce., Commissioner	ABSENT
Lynn D. Schinman, Commissioner	PRESENT
Mildred Ariemma, Commissioner	PRESENT
Leonardo Moyoli, Jr., Commissioner	ABSENT
Daniel Piccioni, Commissioner	PRESENT

OTHERS PRESENT

Terrance Corrison, Attorney, John Clark, Consultant; Sherry Sims, Secretary/ED

APPROVAL OF THE MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to **APPROVE** the Minutes for April 28th, June 23rd and September 30, 2021.

The Minutes for July 2021 are tabled until transcribed and reviewed by the Board.

The meetings for August and October 2021 were cancelled.

Motion: Chairperson Plaisted

Second: Commissioner Rashid

Rollcall: A roll call was taken. All Commissioners present voted in the affirmative. All Minutes were approved as presented.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to **APPROVE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) September and October 2021

Motion by: Chairperson Plaisted

Seconded by: Commissioner Rashid

Roll Call: All Commissioners present voted in the affirmative. No one present was opposed. Vouchers and bills were paid.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

REPORT OF EXECUTIVE DIRECTOR

RFP's are being solicited and advertised in the newspaper for the following services:

- Audit
- Consultant
- Risk Manager for property insurance
- Legal counsel for AHOM, Inc
- Fee Accountant – AHOM, Inc.,

CORRESPONDENCE

None

OLD Business

- Sinkhole issue at Riverview needs follow up (Town and County resolution) – rodent infestation
- Status on the Streamline Conversion Update -Sunbelt, Inc.

NEW BUSINESS

RFQ: Q/C for year-end files before 11/29/2021

FMR 2022 – Payment Standards*

Under review by our Attorney - SVC Lease packet*

Schedule a AHOM Board meeting

APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to APPROVE the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) September and October 2021

Motioned by: Chairperson Plaisted

Seconded by: Commissioner Rashid

Roll Call: A roll call was taken. Everyone present voted in the affirmative. No one present was opposed. The vouchers and bills were paid.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

REPORT OF EXECUTIVE DIRECTOR

RFP's were received for review and approval for the following services. : Auditor, SVC Consultant and Risk Manager for Jif Insurance

RFP's for legal and Fee accountant will be advertised next month.

CORRESPONDENCE

None

OLD BUSINESS

- Sinkhole issue at Riverview needs follow up (Town and County resolution) – rodent infestation
- Status on the Streamline Conversion Update -Sunbelt, Inc.

NEW BUSINESS

- Review of SVC Lease packet by Attorney
- Schedule AHOM Board meeting
- Landscape quote to create buffer for water on Chestnut St
- FSS grant application status - still pending
- SEMAP 11/29 due
- NJ Business Registration application and DCA Dwelling Certification with
- State of NJ were submitted by Consultant 11/2021

RESOLUTIONS

COMMISSIONER PLAISTED MOTIONED FOR A CONSENT RESOLUTION FOR RESOLUTIONS FROM 2129 THROUGH 2135 PLUS RESOLUTION 2137 TO BE ACCEPTED AS PRESENTED WITH AMENDMENTS AS DISCUSSED. COMMISSIONER SCHINMAN SECONDED THE MOTION. NO ONE PRESENT WAS OPPOSED.

RESOLUTION #2129 RESOLUTION TO APPROVE REGULAR MEETING SCHEDULE FOR CY 2022

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

RESOLUTION #2130 RESOLUTION TO APPROVE JIFF FUND COMMISSIONER FOR CY 2022

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

RESOLUTION #2131 RESOLUTION TO APPROVE THE PAYMENT STANDARDS AND FMRS EFFECTIVE JANUARY 2022

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

**RESOLUTION 2132 RESOLUTION TO APPROVE THE DCA ANNUAL COMMISSIONER AND
DIRECTOR CERTIFICATION FOR CY 2022**

EXECUTIVE

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

**RESOLUTION 2133 RESOLUTION TO APPROVE THE SIGNATORS FOR FINANCIAL DOCUMENTS AND BANKING
FOR CALENDAR YEAR 2022**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

**RESOLUTION 2134 RESOLUTION TO AUTHORIZE AND APPROVE THE STAFF TO ATTEND THE THREE ANNUAL
SCHEDULED TRAINING DATES IN NOVEMBER AND DECEMBER 2022**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

**RESOLUTION 2135 RESOLUTION TO APPROVE THE SEPTEMBER 30, 2021, SELF-CERTIFICATION SEMAP
REPORT TO HUD DUE NOVEMBER 29, 2021**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

A roll call was taken. All Commissioners present voted in the affirmative to approve Resolutions 2129-2135 as presented. No one present was opposed. Resolutions 2129-2135 was passed.

CHAIRPERSON PLAISTED MOTIONED TO ACCEPT A CONSENT RESOLUTION FOR RESOLUTIONS 2136-2139 AS PRESENTED. ALL COMMISSIONERS PRESENT VOTED IN THE AFFIRMATIVE. NO ONE PRESENT WAS OPPOSED

RESOLUTION 2136 - RESOLUTION TO RATIFY THE CONSULTANT CONTRACT EMERGENCY
TO SUNBELT INDUSTRIES, INC RETRO TO FEBRUARY 2020

AWARD

. RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

RESOLUTION #2137 RESOLUTION TO APPROVE THE DISPOSAL OF THE OBSOLETE APPLIANCES FOR FISCAL YEAR ENDING 9/30/2021

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

RESOLUTION #2138 RESOLUTION TO AUTHORIZE AND APPROVE THE RENEWAL CONTRACT WITH SUNBELT INDUSTRIES IN THE AMOUNT NOT TO EXCEED \$60,000.00 FOR CALENDAR YEAR 2022

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

RESOLUTION #2139 RESOLUTION TO APPROVE AND AWARD THE INDEPENDENT AUDITOR CONTRACT TO NOVOGRADAC, LLP IN THE AMOUNT OF \$12,140.00

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

A roll call was taken. All Commissioners voted in the affirmative. No one present was opposed. Resolutions 2136-2139 was passed.

RESOLUTION #2140 RESOLUTION TO AUTHORIZE AND APPROVE THE RENEWAL CONTRACT FOR THE RISK MANAGER CONTRACT EFFECTIVE JANUARY 2022 IN THE AMOUNT NOT TO EXCEED 4%

COMMISSIONER PICCIONI MOTIONED TO ACCEPT RESOLUTION 2140 AS PRESENTED. EVERYONE PRESENT VOTED IN THE AFFIRMATIVE. NO ONE PRESENT WAS OPPOSED

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted	x				Piccioni	x			
Rashid	x				Schinman	x			
Dolce				x	Moyoli				x
Ariemma	x								

A roll call was taken. Everyone present voted in the affirmative. No one present was opposed. Resolution #2140 was passed.

COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

None

ADJOURNMENT

Motion to Adjourn by: Commissioner Piccioni

Seconded by: Commissioner Rashid

Time: 7:36PM

I, Sherry Sims, Secretary for the Housing Authority for Town of Boonton Board of Commissioners certify that these Minutes were approved at the meeting held on Friday, April 29, 2022.

Sherry L. Sims
Executive Director/Secretary

