

**BHOUSING AUTHORITY OF THE TOWN OF BOONTON**  
**MONTHLY MEETING**  
**AGENDA**

**Administration Building**

**Wednesday, September 28, 2022**

**ADEQUATE NOTICE** of this meeting, pursuant to the requirement of the Open Meetings Act, the Secretary of the Boonton Housing Authority Board of Commissioners is directed to enter the minutes of this meeting an accurate statement to the effect that:

"Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority's Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 7, 2022** and in the **Citizen of Morris County Newspaper on January 19, 2022** for the new calendar year of 2022

**If you wish to speak during the comment period (Zoom app) and wait to be recognized by the host. If you are speaking via telephone, unmute your phone when you are called on to speak. The host will un mute you if you are on the Zoom call and you will be allowed to speak during public comment period of the agenda.**

**Announce yourself when you are speaking with your full name, (spell) address and purpose of your comments. There is a five- minute limit per individual on public comments, unless otherwise extended by the Chairperson.**

**Pursuant to Open Public Meeting Act and Emergency Remote meeting protocol for Local Public bodies, adequate and electronic notice of this remote Zoom meeting have been provided.**

**CALL MEETING TO ORDER**

The meeting will be called to order at \_\_\_\_ by \_\_\_\_\_ at the Boonton Housing Authority's Administration Office, 125 Chestnut Street, Boonton, NJ 07005 via Zoom until further notice.

**ROLL CALL**

James Plaisted, Chairperson  
Amjad Rashid, Vice Chairperson  
Lynn D. Schinman, Commissioner  
Mildred Ariemma, Commissioner  
Ginny Dolce, Commissioner  
Leonardo Moyoli, Jr. Commissioner  
Duane Zadarosni, Commissioner

**OTHERS PRESENT**

### APPROVAL OF THE MINUTES

**MOTION** by the Board of Commissioners of the Housing Authority of the Town of Boonton to **APPROVE** Board Minutes for and **APRIL 29, 2022, MAY 27, 2022, and JULY 27, 2022**

**Motion:**

**Second:**

**Rollcall:**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Dolce				
Rashid					Schinman				
Moyoli					Zadarosni				
Ariemma									

### APPROVAL OF THE MONTHLY VOUCHERS/BILLS

**MOTION** by the Board of Commissioners to **APPROVE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) **July and August 2022**

**Motion**

**Seconded**

**Roll Call:**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Dolce				
Rashid					Schinman				
Moyoli					Zadarosni				
Ariemma									

### REPORT OF EXECUTIVE DIRECTOR/ADMINISTRATOR

- FSS application due October 7, 2022
- Advertizing for FSS Cordinator (buy laptop)
- FSS Admin Plan due now
- Annual Plan due Now
- Insurance Renewal for NJJIF
- Revised Personnel Policy pending Atty to send
- September Conference 9/25-27/2022
- November Conference – NJNAHRO Nov 15-17, 2022 w/ Commissioner class on Ethics

- Advertisement : 1 Part time Maintenance men weekend 9/24,25,28, 2022
- Adoption of State Budget 2022-2023
- 
- Roofing Repair approved for Riverview
- Water issue at Chestnut pending

### CORRESPONDENCE

### OLD BUSINESS

- Sink hole issue still pending solution between Town of Boonton and Morris County – pending Town/County agreement
- Roof repair at Riverview started 9/19/2022
- Tree pruning and removal at Chestnut Street completed 9/21, 2022

### NEW BUSINESS

- AD for FSS Coordinator
- Hire 2 Part time maintenance people

### RESOLUTIONS

#### **RESOLUTION #2168 RESOLUTION TO ADOPT THE STATE BUDGET FOR THE YEAR 2022-2023**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

RESOLUTION # 2169 AUTHORIZED AND APPROVE THE 2022 BOONTON HOUSING AUTHORITY ANNUAL PLANE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

#### **RESOLUTION # 2170 Renewal of NJ JIF Insurance for calendar year 2023**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE
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COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**RESOLUTION #2171 Renewal Application for NJ JIF Insurance for calendar year 2023**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**RESOLUTION #2172 Calendar year for meeting dates for 2023**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**RESOLUTION # 2173 RESOLUTION TO approve travel for staff September 25-27-2022**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**RESOLUTION # 2174 RESOLUTION TO approve travel for staff November 15-17, 2022**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**RESOLUTION #2175 AUTHORIZE AND APPROVE THE AMENDMENT TO HOUSING CHOICE**

**VOUCHER PORTABILITY OFF THE WAITING LIST TO NO LONGER REQUIRE THEM TO LIVE IN BOONTON FOR ONE YEAR EFFECTIVE OCTOBER 1, 2022**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**RESOLUTION #2176 Write Off Jaleesa Smith \$239.92**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vacant				
Ariemma									

**COMMENTS FROM THE PUBLIC:**

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

**ADJOURNMENT**

Motion to Adjourn by

Seconded

Time