

**HOUSING AUTHORITY OF THE TOWN OF BOONTON
Administration Building**

AGENDA

REORGANIZATIONAL MEETING

Wednesday, February 28, 2024



The meeting will take place in-person and/or via Zoom.us at the Housing Administration Office location 125 Chestnut Street, Boonton, NJ 07005 . The Authority continues to operate under the statewide health concerns and meeting restrictions still in effect regarding COVID19

OPEN PUBLIC MEETINGS ACT

ADEQUATE NOTICE of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:
"Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority's Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 26, 2024** and in the **Citizen of Morris County Newspaper on January**

Sherry Sims is inviting you to a scheduled Zoom meeting.

Topic: Boonton Housing Zoom Meeting

Time: Feb 28, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89804612667?pwd=kJJdF1gVy6PVnD37yIFIFzv8yY3F4Q.1>

Meeting ID: 898 0461 2667

Passcode: 444793

One tap mobile

+13126266799,,89804612667#,,,,*444793# US (Chicago)

+16469313860,,89804612667#,,,,*444793# US

Dial by your location

• +1 312 626 6799 US (Chicago)

- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US

Meeting ID: 898 0461 2667

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Find your local number: <https://us06web.zoom.us/j/kB56LoBkV>

CALL MEETING TO ORDER

The meeting will be called to order at ____ at the Boonton Housing Authority's Administration Office, 125 Chestnut Street, Boonton, NJ 07005 in-person and/or via Zoom for those who could not appear in person.

ROLL CALL 2024

James Plaisted, Chairperson

Amjad Rashid, Vice-Chairperson

Ginny Dolce., Commissioner

Lynn D. Schinman, Commissioner

Mildred Ariemma, Commissioner

Leonardo Moyoli, Jr., Commissioner

OTHERS PRESENT

Swear-in new Commissioner by Attorney Corrison: Brian Vint

ELECTION OF NEW OFFICERS – Attorney Corrison

Open floor for Chairperson

Open floor for Vice President

PRESENTATION: Solar Landscape Community by Kevin Dunshee

APPROVAL OF THE MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to **APPROVE** the Minutes for the months of July 2023; September 2023, November 2023 and December 2023. There was no meeting in October 2023 or January 2024

Motion:

Second:

Rollcall:

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce					Vint				
Ariemma									

APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to **APPROVE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) **December 2023 and January 2024**

Motion:

Seconded:

Roll Call:

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Moyoli, Jr.				
Rashid					Schinman				
Dolce(pending Gov Appt)					Vint				
Ariemma									

REPORT OF EXECUTIVE DIRECTOR

NSPIRE Staff training scheduled in April 2024 to be in compliance by 1/2025

Admin Plan for HOTMA staff training continues and revision to be scheduled

CORRESPONDENCE

2024 Elected Officials Risk Management Seminar

1/30/2024 US Dept of HUD SEMAP Performance: High Performance

OLD BUSINESS

- Sinkhole issue at Riverview Apartments. The Agreement has been signed with the Town of Boonton to move forward and schedule the underground investigation to assess the total problem on or around March 2024 when the weather permits. Once this is completed, all parties responsible can agree on how to proceed before more damage is caused to the building.
- Flooding problem on Chestnut Street – A meeting was held 1/18, 2024 with representatives from the Town of Boonton to discuss options available to address the water run off from Main Street (County road) that is impacting the quality of life of 14 elderly, disabled veterans and families. The A/E is putting together the cost estimates and making adjustment to the proposed repair as discussed at the meeting.

NEW BUSINESS

- Commissioner State mandated training is on-line at Rutgers Center for Government Rutgers.edu
- Commissioners /Elected Officials training is on-line Learning Management System complete by May 2024 BHA will get up-to \$500.00 credit from the annual insurance assessment.
- Financial Disclosure Statements for Commissioners (FDS) 4/30/2024
- Award the independent Audit for 9/30/2023
- Town of Boonton and the Boonton Housing has reached out to Morris County to share financial responsibility and correct action to address the severity of the flooding problem on Chestnut Street caused by the run off of water from severe storms off West Main Street, Boonton, NJ. A meeting will be scheduled shortly to discuss further plans for the needed improvement.

Attorney Report

- Policy for the BHA Cash Management Plan 2024

CONSENT AGENDA RESOLUTION

MOTION

SECOND

RESOLUTIONS # 2223 THROUGH #2227

RESOLUTION 2223

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF BOONTON AUTHORIZING THE SUBMISSION OF THE EXECUTIVE DIRECTORS CERTIFICATION OF COMPLIANCE TO THE NEE JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

RESOLUTION 2224

A RESOLUTION BY THE BOARD OF COMMISSIONERS TO AUTHORIZE AND APPROVE THE 2024 CASH MANAGEMENT AND INVESTMENT PLAN FOR THE BOONTON HOUSING AUTHORITY

RESOLUTION 2225

A RESOLUTION BY THE BOARD OF COMMISSIONERS TO AUTHORIZE AND APROVE THE LAKELAND CORPORATE RESOLUTIONS AND THE PNC BANK RESOLUTIONS TO APPROVE AUTHORIZED SIGNATURES AN CONTACT PERSONS FOR THE BOONTON HOUSING AUTHORITY

RESOLUTION 2226

A RESOLUTION BY THE BOARD OF COMMISSIONERS TO AUTHORIZE AND APPROVE THE WRITE-OFF OF UNCOLLECTABLE RENTAL AND OTHER OUTSTANDING CHARGES FROM SUSAN MCLOUGHLIN , RIVERVIEW APARTMENT, 122 PLANE STREET, BOONTON, NJ IN THE AMOUNT OF \$1,316.69.

RESOLUTION 2227

A RESOLUTION BY THE BOARD OF COMMISSIONERS TO AUTHORIZE AND AWRD THE AUDIT TO NOVOGRADAC FOR THE FISCAL YEAR ENDING 9/30/2023 IN THE AMOUNT OF \$13,715.00

ROLL CALL

BOARD OF COMMISSIONERS

Resolution # COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY
Plaisted, Chairperson					Moyoli, Jr.		
Rashid, V Chairperson					Schinman		
Dolce (Pending Gov appt)					Vint		
Ariemma							

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COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton. Comments are limited to 3 minutes. State your name and , address for the record.

ADJOURNMENT

Motion to Adjourn by
 Seconded
 Time