## HOUSING AUTHORITY OF THE TOWN OF BOONTON MONTHLY MEETING

Administration Building

#### **AGENDA**

### REGULAR BOARD MEETING

WEDNESDAY, JULY 24, 2024



### **OPEN PUBLIC MEETINGS ACT**

ADEQUATE NOTICE of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

"Notice of this meeting has been provided by filing a Notice of this meeting on the Boonton webpage; with the Town of Boonton Town Hall, by posting a Notice of the meetings on the bulletin board of Riverview Apartments and the Administration Building bulletin board. Also publication of this Notice is in the Daily Record on January 26, 2024 and in the Citizen of Morris County Newspaper on January 30, 2024.

### CALL MEETING TO ORDER

The meeting will be called to order at \_\_\_\_ at the Boonton Housing Authority's Administration Office, 125 Chestnut Street, Boonton, NJ 07005

### **ROLL CALL 2024**

James Plaisted, Chairperson
Amjad Rashid, Vice-Chairperson
Robert DiVincent., Commissioner
Lynn D. Schinman, Commissioner
Mildred Ariemma, Commissioner
Angela Russo, Commissioner
Leonardo Moyoli, Jr., Commissioner

### OTHERS PRESENT

### APPROVAL OF THE MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to TABLE Minutes for June 24, 2024

Motion: Second:

Rollcall:

RECO	RD OF	COM	MISS	ONE	RS VOTE ON FIN	IAL PA	SSAG	E	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted		3			Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

### APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to APPROVE the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) July, 2024

RECO	RD OF	COM	MISS	IONEF	RS VOTE ON FIN	IAL PA	SSAG	SE.	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli			.*	
Ariemma									

Motion Seconded m Roll Call:

### REPORT OF EXECUTIVE DIRECTOR

2023 Payroll Audit will be scheduled by NEIS 2023 Independent Audit for BHA is complete

### **CORRESPONDENCE**

None

### **OLD BUSINESS**

Obtaining quotes for electrician and plumbers for the Fire code repairs and upgrades

### **NEW BUSINESS**

Sept 30, 2023 Audit Presentation by Rich Larsen, Auditor

Oct 1, 2024- Sept 30, 2025 Budgets Presentations by William Katchen, Fee Accountant

Right To Know Reports were submitted 7/16/2024

Annual Plan 2025 is completed and submitted 7/2024

HOTMA/HIP/NSPIRE all have been postponed until Octobe 1, 2025

### ATTORNEY REPORT/UPDATES -

Procurement Policy is being reviewed and prepared by Attorney Corriston for Board review

### RESOLUTIONS

RESOLUTION #2224 AUTHORIZE AND APPROVE THE 2024 CASH MANAGEMENT PLAN FOR THE

### **BOONTON HOUSING AUTHORITY**

RECO	RD OF	COM	MISS	IONE	RS VOTE ON FIN	IAL PA	ASSAG	SE.	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

## RESOLUTION #2238 AUTHORIZE AND APPROVE THE INDEPENDENT AUDIT FOR FYE 9/30/2023

RECO	RD OF	COM	IMISS	ONEF	RS VOTE ON FIN	AL PA	SSAG	SE .	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

# RESOLUTION #2241 RADIFY, AUTHORIZE AND APPROVE THE 2024 -2025 ANNUAL PLAN

RECO	RD OF	COM	IMISS	IONEF	RS VOTE ON FIN	AL PA	ASSAC	SE.	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma	9				se .		77		

### RESOLUTION #2242 CERTIFICATION OF

### AUTHORIZE AND APPROVE THE REVISED DCA

### **BOONTON HOUSING AUTHORITY BOARD MEMBERS**

RECO	RD OF	CON	IMISS	IONE	RS VOTE ON FIN	IAL PA	ASSAC	SE .	-0000000
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

**RESOLUTION #2243** 

AUTHORIZE AND APPROVE THE BOONTON HOUSING AUTHORITY AMP

BUDGET OCTOBEER 1, 2024 THROUGH SEPTEMBER30, 2025

RECO	RD OF	COM	MISS	IONEF	RS VOTE ON FIN	IAL PA	ASSAG	SE.	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

## RESOLUTION #2244 AUTHORIZE AND APPROVE THE INTRODUCTION OF THE NEW JERSEY STATE BUDGET

### FOR OCTOBER, 2024 THROUGH SEPTEMBER 30, 2025

RECO	RD OF	COM	MISS	IONE	RS VOTE ON FIN	IAL PA	ASSAC	E .	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

**RESOLUTION #2245** 

RESOLUTION TO AUTHORIZE AND APPROVE THE COST OF LIVING (COLA)

ADJUSTMENT FOR THE BUDGET YEAR OCTOBOBER 1, 2024 THROUGH

**SEPTEMBER 30, 2025** 

RECO	RD OF	COM	MISS	IONEF	RS VOTE ON FIN	IAL PA	SSAG	E	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted		72			Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

### **RESOLUTION #2246**

AUTHORIZE TO APPROVE LAKELAND BANK SIGNATORY PERSONS FOR FISCAL YEAR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

RECO	RD OF	COM	MISS	IONE	RS VOTE ON FIN	IAL PA	ASSAC	SE.	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

### **RESOLUTION 2247**

AUTHORIZATION AND APPROVAL THE WRITE OFF DISPOSITION OF STOVES AND REFRIGERATORS AND OTHER SCRAP/WITH VALUE IN ACCORDANCE WITH THIS ASSET DISPOSOTION POLICY

RECO	RD OF	COM	MISS	IONEF	RS VOTE ON FIN	IAL PA	SSAG	βE	VS.35777-00777-273
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									774 1000

### **RESOLUTION #2248**

AUTHORIZE AND APPROVE STAFF, COMMISSIONER, EXECUTIVE DIRECTOR TRAINING

NJAHARA SEPTEMBER 15-17, HARDROCK CASCINO, ATLANTIC CITY, NJ

NJNAHRO NOVEMBER 19-21, 2024, TROPICANA HOTEL ATLANTIC CITY, NJ

RECO	RD OF	COM	2211/1	ONE	RS VOTE ON FIN	ΙΔΙ ΡΑ	SSAC	E	
					COMMISSIONER		NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

# RESOLUTION # 2249 AUTHORIZE AND APPROVE THE USE OF COMPETATIVE CONTRACTING FOR PROFESSIONAL SERVICE CONTRACTS

RECO	RD OF	COM	MISS	ONE	RS VOTE ON FIN	AL PA	SSAG	E	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				

Ariemma			

### **RESOLUTION #2250**

# AUTHORIZE AND APPROVE FIVE YEAR ROLLING CONTRACT FOR THE EXECUTIVE DIRECTOR FROMAUGUST 1, 2024 – JULY 31, 2029

RECO	RD OF	COM	MISS	IONE	RS VOTE ON FIN	IAL PA	ASSAC	SE .	
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

### CLOSED SESSION

Open

M

2nd

Closed

M

2nd

### **COMMENTS FROM THE PUBLIC:**

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

### **ADJOURNMENT**

Motion to Adjourn Seconded Time