

HOUSING AUTHORITY OF THE TOWN OF BOONTON
MONTHLY MEETING

ZOOM

Administration Building

AGENDA

REGULAR BOARD MEETING

WEDNESDAY, DECEMBER 30, 2024



OPEN PUBLIC MEETINGS ACT

ADEQUATE NOTICE of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of this meeting has been provided by filing a Notice of this meeting on the Boonton webpage; with the Town of Boonton Town Hall, by posting a Notice of the meetings on the bulletin board of Riverview Apartments and the Administration Building bulletin board. Also publication of this Notice is in the **Daily Record on January 26 , 2024** and in the **Citizen of Morris County Newspaper on January 30, 2024.**”

CALL MEETING TO ORDER

The meeting will be called to order at ____ at the Boonton Housing Authority’s Administration Office, 125 Chestnut Street, Boonton, NJ 07005 via ZOOM

ROLL CALL 2024

James Plaisted, Chairperson

Amjad Rashid, Vice-Chairperson

Robert DiVincent., Commissioner

Lynn D. Schinman, Commissioner

Mildred Ariemma, Commissioner

Angela Russo, Commissioner

Leonardo Moyoli, Jr., Commissioner

OTHERS PRESENT

APPROVAL OF THE MINUTES

MOTION by the Board of Commissioners of the Housing Authority of the Town of Boonton to APPROVE the Minutes for July 24, 2024 and October 2024 Minutes

Second:
Rollcall:

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

APPROVAL OF THE MONTHLY VOUCHERS/BILLS

MOTION by the Board of Commissioners to APPROVE the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) October, 2024 and November 2024

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

Motion
Seconded m
Roll Call:

REPORT OF EXECUTIVE DIRECTOR

- Revised OPRA policies and procedures effective September 2024 –
- JIF (Joint Insurance Fund) Commissioner appointment
- SEMAP due 11/29/2024
- Census Annual Report due 12/10/2024

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

ATTORNEY REPORT/UPDATES –

None

RESOLUTIONS

RESOLUTION #2260 AUTHORIZE AND APPROVE THE BOARD OF COMMISSIONERS 2025 BOARD MEETING DATES

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

RESOLUTION #2261 RADIFY AND APPROVE THE SUBMISSION OF THE FYE 2024 SEMAP

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

RESOLUTION #2262 AUTHORIZE AND APPROVE THE JIF FUND COMMISSIONER FOR CY 2025 TO SHERRY SIMS

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

RESOLUTION #2263 AUTHORIZE AND APPROVE THE ADOPTION AND IMPLEMENTATION OF THE NEW OPRA FORM

**EFFECTIVE SEPTEMBER 2024 AND APPROVE KENNETH
KELSHALL
AS THE DESIGNATED CUSTODIAL OF RECORDS AS
REQUIRED BY THE REVISED AND UPDATED OPRA
REGULATIONS AND GUIDELINES**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

**RESOLUTION # 2264 AUTHORIZE AND APPROVE STAFF TRAVEL FOR
ANNUAL UPDATE AND SOFTWARE TRAINING FOR
PHA-WEB APRIL 14-16, 2025 IN FLORDIA**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

**RESOLUTION 2265 RESOLUTION TO ACKNOWLEDGE AND ACCEPT THE
RESIGNATION OF DONNA “LYNN” SCHINMAN FROM
THE BOARD OF COMMISSIONER EFFECTIVE
DECEMBER 31, 2024**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Russo				
Rashid					Schinman				
DiVincent					Moyoli				
Ariemma									

COMMENTS FROM THE PUBLIC:

**Any other business that may properly come before the Board of Commissioners of the
Housing Authority of the Town of Boonton.**

ADJOURNMENT

Motion to Adjourn
Seconded