

**HOUSING AUTHORITY OF THE TOWN OF BOONTON  
REGULAR MEETING  
MINUTES**

**Wednesday March 27, 2024**



**This meeting will take place via Zoom.us and/or those who attend in-person at the Administration Building ,125 Chestnut St, Boonton, NJ 07005 The statewide health concerns and meeting restrictions still in effect to allow for hybrid attendance**

Topic: Boonton Housing Board Meeting

Time: Mar 27, 2024 06:45 PM Eastern Time (US and Canada)

Meeting <https://us06web.zoom.us/j/88195857032?pwd=xSC691NR1hnjOWDG6s51qjvZKX07cJ.1>

Meeting ID: 881 9585 7032

Passcode: 388018

---

**OPEN PUBLIC MEETINGS ACT**

**ADEQUATE NOTICE** of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:  
"Notice of this meeting has been provided by filing a Notice of this meeting on the Boonton webpage; with the Town of Boonton Town Hall, by posting a Notice of the meetings on the bulletin board of Riverview Apartments and the Administration Building bulletin board. Also publication of this Notice is in the **Daily Record on January 26 , 2024 and in the Citizen of Morris County Newspaper on January 30, 2024.**

**CALL MEETING TO ORDER**

Chairperson Plaisted called the meeting to order at 7:03 at the Boonton Housing Authority's Administration Office, 125 Chestnut Street, Boonton, NJ 07005 in-person and/or via Zoom.

**ROLL CALL 2024**

James Plaisted, Chairperson	PRESENT
Amjad Rashid, Vice-Chairperson	ABSENT
Robert DiVincent, Commissioner	ABSENT
Lynn D. Schinman, Commissioner	PRESENT
Mildred Ariemma, Commissioner	PRESENT
Leonardo Moyoli, Jr., Commissioner	PRESENT
Brian Vint, Commissioner	PRESENT

**OTHERS PRESENT**

Jacob Hittrich, Town of Boonton liason  
 John Clarke, Sunbelt, INC  
 Terrance Corrison, Attorney  
 Sherry Sims, Secretary/Executive Director

### **APPROVAL OF THE MINUTES**

**MOTION** by the Board of Commissioners of to approve the Minutes for the months of February 28, 2024

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	MOTIONED	SECONDED
PLAISTED	X					
RASHID				X		
DIVIVINCENT				X		
SCHINMAN	X					
MOYOLI	X					
ARIEMMA	X					
VINT	X					

### **APPROVAL OF THE MONTHLY VOUCHERS/BILLS**

**MOTION** by the Board of Commissioners to approve the vouchers and bills for February, 2024 (distributed at the meeting)

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	MOTIONED	SECONDED
PLAISTED	X					
RASHID				X		
DIVIVINCENT				X		
SCHINMAN	X					
MOYOLI	X					
ARIEMMA	X					
VINT	X					

### **REPORT OF EXECUTIVE DIRECTOR**

Fire Inspection by Town of Boonton was conducted on March 26, 2024. They will prepare a written report of their inspections and I will present it to the Board upon receipt and plan to address any questions. A mandatory staff training was on March 20, 2024 on the topic of Protecting Children from Abuse. A Property Appraisals completed by NJPHA JIF Insurance . A preliminary discussion was held at the last JIF meeting and it reflects that there will be a decrease in the premium starting 2025.

### **Attorney Report**

The policy for the BHA Cash Management Plan 2024 was discussed and tabled until the Executive Director investigates the basic cost and the detail process for

### **CORRESPONDENCE**

On March 4, 2024 the Boonton Housing Authority received a letter from DCA regarding Governors appointee Mr. Robert DiVincent.

### **NEW BUSINESS**

None

### **OLD BUSINESS**

A meeting is scheduled for April 4, 2024 to discuss Sinkhole issue at Riverview Agreement and the

Flooding problem on Chestnut Street to determine the status and next steps to move this project forward.

### **CONSENT RESOLUTIONS #2224 AND #2228, 2229**

#### **RESOLUTION #2224 APPROVAL OF THE CASH MANAGEMENT PLAN 2024**

Commissioner Vint motioned to TABLE Resolution #2224 until the next Board meeting.

Commissioner Plaisted seconded the motion.

All Commissioners present voted in the affirmative, no one present was opposed.  
Resolution #2224 was TABLED.

#### **RESOLUTION #2228 AUTHORIZE AND APPROVAL OF STAFF, COMMISSIONERS AND EXECUTIVE DIRECTOR TO ATTEND NJ/MARC**

NAHRO IN APRIL, 2024 ; AND/OR PHADA CONFERENCE IN JUNE, 2024

#### **RESOLUTION #2229 ACKNOWLEDGEMENT AND RECOGNITION OF VIRGINIA (GINNY) DOLCE FOR HER TIME OF SERVICE AS THE NEW JERSEY GOVERNOR APPOINTEE FROM MAY 2011 THROUGH FEBRUARY 2024**

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	MOTIONED	SECONDED
PLAISTED	X					
RASHID				X		
DIVIVINCENT				X		
SCHINMAN	X					
MOYOLI	X					
ARIEMMA	X					
VINT	X					

The Consent Resolution for #2228 and 2229 was approved. No one present was opposed.  
Resolutions were passed.

### **PUBLIC COMMENT**

Public comment may be given either during the public comment portion of the meeting or in writing prior to the meeting within 24 hours before the meeting date.

Comments limited to 3 minutes.

None

### **ADJOURNMENT**

Motion to Adjourn: Commissioner Vint

Seconded Commissioner Ariemma

Time:7:40PM

I, Sherry Sims, certify that these Minutes were approved at the meeting held on May 22, 2024.

Sherry Sims

Secretary/Executive Director